How to Register for the EMPLOYERS® EACCESS® Policyholder Portal

1. Navigate to employers.com/eaccess.
2. Choose Register as a Policyholder and enter your Policy Number, Federal Tax ID and Effective date as prompted and then click Next.

Note that your Policy Number and Effective Date can be found on your invoice as shown below:
3. Enter your contact information as prompted on the screen and then click next.

4. Enter your email address, create a password and set your security questions as prompted on the screen and then click next.
5. Lastly, you will need to accept our terms of service in order to complete your registration. Click / agree to continue.

6. An email will be sent to the email address you provided. You must confirm your registration by clicking the link within the email. If you do not confirm your account within 30 minutes of receipt of the email, you will need to go through the registration process again.

7. After confirming your registration, you will be taken back to the EACCESS log in page. You may now log in using your newly created username and password.